Worcester County Arts Council

6 Jefferson Street - Berlin, MD 21811 - 410-641-0809

Community Arts Development Grant and Mini Grant Final Report – Revised 03/11/13

(Due **within 30 days** after the project is held or by June 30th if project is held in June)

CAD GRANT# _____ Name of Project _____

Brief Description of Project: _____

Name of Organization: _____

Address: _____ (Street) _____ (City) _____ (State) _____ (Zip)

NOTE: This final report must include: two digital photographs sent to curator@worcestercountyartscouncil.org, copies of all brochures, programs, public service announcements, press releases, advertising, and one copy of grantee's letters sent to local officials [list enclosed in policies letter].

Financial Breakdown: (Your grant was made on the basis of estimated expenses and income. Please list below the **ACTUAL** expenses and income of the event.)

NOTE: All requested information must be completed. If the requested information does not apply to your project, please indicate by writing "N/A."

Income:		**Expense:**	
WCAC Grant ……. $		Artistic Fees …… $	
Organization Funds		Technical Fees …… $	
Total Project Admission …… $		Admin. Fees …… $	
Membership/Cash …… $		Supplies & Materials …… $	
Other Grants (source & amount)		Equipment …… $	
_____ …… $		Promotion & Advertising …… $	
_____ …… $		Travel …… $	
Total Activity Fees …… $		Rentals ……..$	
Advertising Income …….. $		Other Expenses (Itemize)	
Other Income (Itemize)		_____ $	
_____ $		_____ $	
_____ $		_____ $	
_____ $		_____ $	
Total Income: $		**Total Expense:** $	

Number of persons who attended project: Adults _____ Children _____

Number of artists who participated in the project: _____

I hereby certify that this financial statement is correct and represents the actual income and expenses of the project involved.

_____ _____

Signature & Title of Authorized Representative **Date**

_____ _____ _____

Please print name of representative **phone (W/H)** **(cell)**